

VILLAGE OF ROUND LAKE BEACH
Lakefront Park PERMIT APPLICATION

The Village reserves the right to refuse applications at its own discretion.

I/We hereby make application for use of the Shelter as marked below subject to the applicable regulations of this application. **Today's Date:** _____

Applicant's Name: (Must be 21 years of age) _____ **DOB:** _____

Address: _____ **City** _____ **Zip** _____
(Refundable deposit will be mailed to address listed above unless indicated otherwise)

Phone Number: _____ **Email Address:** _____

Organization/Group: _____

Type of Event: _____

of Adults: _____ **# of Children** (under 16 years of age): _____ **Total #:** _____ **% Residents:** _____

Requested Date: _____ **Time:** _____ **to** _____ (No later than sunset)

Do you plan on using a vendor for food/entertainment (DJ, Band, Photo Booth, Bounce-House ect.)?

If "YES", please list the name and address of the vendor below, and refer to section I) of the permit application, as the use of an outside vendor may require additional insurance.

Yes _____

No

Shelters Located at Lakefront Park: 1019 Lakeshore Drive, Round Lake Beach

- North Pavilion (*away from bathroom*)
- South Pavilion (*closer to the bathroom and playground*)
- Channel Gazebo (*over bridge, near channel*)
- Shorewood Pavilion (*over bridge, near playground*)

Shelter Located at Round Lake Beach Cultural Center & Civic Center: 2007 Civic Center Way, Round Lake Beach

- Center Park Pavilion (*behind Civic Center*)

SHELTER USE REGULATIONS

- A) Park & Shelter rentals available Memorial Day through Labor Day Only. Shelter Permit Applications may be submitted beginning March 1st for the upcoming season. Applications are processed on a "first-come, first-served" basis.
- B) Applications for use of the Shelter must be made with the Village Administrator at the Village Hall. The application shall be signed by an authorized representative of the applicant.

- C) All functions conducted in the Shelter must be in accordance with Village standards and, therefore, not in violation of any Village regulations or ordinances.
- D) Programs and/or organizations under the sponsorship of the Village shall, in all cases, be given first preference for reservation of the shelter.
- E) The Village Administrator may, at his discretion, cancel any standing permit if deemed in the best interest of the Village.
- F) All fees and charges (when applicable) must be received by the Village no later than (7) days in advance of the desired date.
- G) Applicant acknowledges that by using the Shelter, Applicant waives and releases all claims for injuries it may have or that any member, user, invitee, employee, agent, customer or participants ("Participant") in its program or use may have or which arise out of its use at the Village's facility. The Applicant also indemnifies and holds the Village harmless as provided herein.

In using the facility of the Village, the Applicant recognizes and acknowledges that there are certain risks of physical injury and it agrees to assume full risk of any injuries, including death, damage, or loss regardless of severity which it or any Participant may sustain as a result of participation in any and all activities connected with or associated with the Applicant's use. The Applicant agrees to waive and relinquish all claims it may have as a result of using the Village's facilities against the Village and its officers, agents, servants, Board of Trustees, individual appointed or elected officials, and employees ("Covered Entities").

The Applicant does hereby fully release and discharge the Village and its Covered Entities from any and all claims from injuries, including death, damage, or loss which it may have or which may accrue to any Participant or the Applicant on account of its use of the Village's facility and the Applicant covenants not to sue the Village or any of the Covered Entities. It further agrees to indemnify and hold harmless and defend the Village and its Covered Entities from any and all claims resulting from injuries, including death, damages, and losses sustained by the Village or the Covered Entities arising out of, in connection with, or in any way associated with its use of the facility or the use of the facility by any Participant. The Applicant hereby assumes all responsibility for any bodily injury, death or property damage brought about as a result of its use of the facility or the use of the facility by any Participant.

The Applicant agrees that it shall provide proper adult supervision during its activities at the facility. The Applicant shall be responsible for the cost to repair any damage to the facility or to the property of others, which occurs during its use of the facility. Additionally, the Applicant acknowledges that it has examined the facility and acknowledges that it is appropriate and adequate for the intended use by the Applicant and the Participants. The Village makes no warranty or representation about the condition of its facility. The Applicant agrees to be responsible for the costs to repair any damage to the facility, or to the property of others, which occurs during its use of the facility.

Please be advised that the Village does not carry medical accident insurance for injuries sustained in its facilities. Therefore, the Applicant using the facility should review its own insurance policies for coverage.

- H) Applicant must provide, prior to issuance of a permit to use the Shelter, a certificate of insurance evidencing the Applicant's Homeowner's Liability Insurance, Commercial General Liability Insurance, of applicants Residential Homeowners Insurance Policy, or similar form of insurance approved by the Village Administrator, providing coverage in amounts no less than \$100,000 on an occurrence basis and \$500,000 aggregate (for commercial). An endorsement must also be provided stating that the liability extends off premises. ***Additional insurance may be required for the use of an outside vendor.***
- I) The posting of advertisements of any product or service for sale is not permitted. No permit will be issued to an individual or group who will be charging admission or fees with the purpose of private monetary gain unless written permission is granted by the Village Board.
- J) Disorder among Patrons is a cause for cancellation of a permit, and may be cause for denial of future permits.
- K) No alcoholic beverages are allowed on Village property.
- L) Gambling is prohibited.
- M) Please be advised that lifeguards are only on duty in designated beach area when posted. Swim at your own risk.
- N) Please be advised that electricity is not available at either of the locations listed.
- O) In case of cancellation by the applicant, the Village reserves the right to retain the entire permit fee to cover expenses that have been incurred in preparation for the permit use. The applicant may request a refund through the Village Administrator.

IMPORTANT PLEASE READ!

Shelter reservations will be honored for up to one hour after the scheduled reservation time. If your party does not occupy the Shelter during that time it will have forfeited its reservation and the Shelter will be made available to any other individuals.

I hereby swear (attest) and acknowledge that I have read and understand the reservation rules and applicable use regulations contained within this application.

Signature

Date

OFFICE USE ONLY

\$25.00 Refundable Deposit Rec.

Proof of Insurance Rec.

Received by: _____ Date: _____
(Init.)

\$25.00 Non-Resident, Non-Refundable Fee