

Village of Round Lake Beach
Finance Standing Committee Minutes
Monday, September 14, 2020 – 6:00 p.m.

Village Hall
1937 North Municipal Way
Round Lake Beach, IL 60073

1. **Committee Members:** Chairperson Trustee Cleveland, Trustee Stout, Trustee Davis and Mayor Hill

2. **Call to Order:** 6:01 p.m., by Chairperson Trustee Cleveland

Members Present: Chairperson Trustee Cleveland, Trustee Stout, Trustee Davis, Mayor Hill

3. **Members Absent:** None

Others in Attendance: Trustee Nickles; Trustee Husk; Trustee Valadez; Village Administrator Kilbane; Finance Director Rossi; Chief of Police Rivera; Community Development Director Pugliese; Senior Planner Chris Heinen; vCIO, Impact Networking Dan Irizarry

4. **Approval of Agenda** A motion was made by Trustee Stout and seconded by Trustee Davis to approve the agenda. All ayes, motion carried.

5. **Approval of Minutes** A motion was made by Trustee Davis and seconded by Trustee Stout to approve the minutes with no corrections for the August 10, 2020 Finance Committee Meeting. All ayes, motion carried.

6. **Scheduled Business**

A. 911 Consolidation Agreement Addendum

Administrator Kilbane discusses the current 9-1-1 Consolidation inter-governmental agreement (IGA) which expires on September 6th. The 9-1-1 Operations Committee has extended a “no cost” 12-month extension to the current IGA.

A motion was made by Trustee Stout and seconded by Trustee Davis to place the approval of a resolution extending the agreement on the September 21, 2020 board meeting. All ayes, motion carried.

B. Village Electric Service

Finance Director Rossi presents information regarding the Village’s current Fixed Price Electric Supply Agreement with Constellation NewEnergy, Inc. for electric

service on Village-owned properties. This agreement was entered into in December 2017 and is set to expire December 2020.

Finance Director Rossi discusses the competitive bids sought by the Village's broker, Lower Electric for 12, 24 and 36 month terms. A final bid will be presented prior to the Village Board meeting as electric rates change daily and quotes are only valid for 24 hours.

The Finance Department requests the Village Board to place the approval of a resolution authorizing the Mayor to execute an agreement for Village electric service on an upcoming Village Board agenda.

A motion was made by Trustee Davis and seconded by Trustee Stout to place the approval of a resolution authorizing the Mayor to execute an agreement for Village electric service on the September 21, 2020 board meeting. All ayes, motion carried.

C. Purchase IT Related Equipment

Finance Director Rossi presents information regarding the Village's network switches and firewalls. Currently two of the five total network switches as well as two firewalls have reached the end of life and are in need of replacement.

Finance Director Rossi notes that this item is included in the Fiscal Year 2021 budget and the cost of these replacements came in favorably at \$43,342.78.

A motion was made by Trustee Stout and seconded by Trustee Davis to place the approval of the purchase of IT Equipment totaling \$43,342.78 on the September 21, 2020 board meeting. All ayes, motion carried.

D. Technology Upgrade-Body Worn Cameras

Chief of Police Rivera presents information regarding the integration of Body Worn Cameras to work in conjunction with our current in squad cameras. Quotes were received from two providers; WatchGuard, who currently supplies our in squad cameras, and Axon which is 100% cloud based.

Village Administrator Kilbane notes that as this program is mainly grant funded, this will be a phased in process with the goal of acquiring a sufficient number of cameras available to outfit the entire patrol staff, senior staff and investigations unit by the end of Fiscal Year 2023.

A discussion is held regarding storage solutions in order to store the data downloaded from each camera as well as staffing in order to manage the data.

A motion was made by Trustee Stout and seconded by Trustee Davis to place the approval to purchase WatchGuard body cameras and schedule appointments for

the installation of the synch cradles into the squad cars on the September 21, 2020 board meeting. All ayes, motion carried.

E. Incentive Agreement

Administrator Kilbane presents information regarding a proposed economic incentive agreement requested by Black Lung Brewery that was previously discussed at the August Finance Committee Meeting. The terms of this agreement have now been approved by the committee and signed by the owner of Black Lung Brewery and are now up for final review.

A motion was made by Trustee Davis and seconded by Trustee Stout to place the approval of the Economic Incentive Agreement on the September 21, 2020 Board Meeting. All ayes, motion carried.

F. Public Works Services FY2021

Administrator Kilbane discusses the debris hauling service contracted out by the Village to dispose of various types of debris such as concrete, asphalt, street sweeping debris and spoil material from underground utility work. Due to an oversight, the amount of loads of debris removed went over the budgeted threshold requiring formal Village Board action in order to pay the contractor, G&L Contractors, the balance of the invoice due.

Administrator Kilbane presents information regarding Valve Services that will allow Public Works to perform system maintenance without the need to shut down large portions of the water distribution system. Public Works received two quotes from local contractors, Joseph D. Foreman & Company and Midwest Chlorinating, Inc.

A motion was made by Trustee Stout and seconded by Trustee Davis to place the approval a resolution authorizing G&L Contractors, Inc., of Skokie, IL, for debris hauling in an amount not-to-exceed \$11,232 on the September 21, 2020 Board Meeting. All ayes, motion carried.

A motion was made by Trustee Davis and seconded by Trustee Stout to place the approval a resolution authorizing Joseph D. Foreman & Company, for Valve Services in an amount not-to-exceed \$12,112 on the September 21, 2020 Board Meeting. All ayes, motion carried.

G. Lake County Land Bank Authority

Community Development Director Lisa Pugliese presents information regarding an intergovernmental agreement with the Lake County Land Bank Authority (LCLBA) that would allow the Village to participate in abandonment petitions through the Land Bank.

A discussion is held regarding the potential benefits of abandonment petitions being managed and overseen by the Land Bank as opposed to Village Staff.

A motion was made by Trustee Stout and seconded by Trustee Davis to place the approval an Intergovernmental Agreement with the Lake County Land Bank Authority on the September 21, 2020 Board Meeting. All ayes, motion carried.

7. Other Business-

A. Treasures Report

Finance Director Rossi reviewed the Treasurer's Report for August 2020.

No action was taken, informational purposes only.

B. Trick-or-Treat Hours

Administrator Kilbane requests input from the Board regarding potential Trick-or-Treating hours and social distancing guidelines.

No action was taken, informational purposes only.

C. Remaining Events 2020

A brief discussion is held regarding the cancellation of previously scheduled October 2020 events such as Fall Fest and National Night out.

Administrator Kilbane presents information regarding the upcoming 2020 Tree Lighting Event. More information to follow.

No action was taken, informational purposes only.

D. K-Mart

Administrator Kilbane provides a brief update regarding the status of the K-Mart building.

No action was taken, informational purposes only.

E. Remaining Committee Meetings 2020

A discussion is held regarding following the current schedule of consolidated committee meetings to the Finance Committee meeting the second Tuesday of each month for the remainder of the year.

No action was taken, informational purposes only.

F. Pledge of Allegiance

Trustee Davis notes that there have been requests from local schools to record the Pledge of Allegiance recited at the beginning of each board meeting in order for teachers to share with their students.

No action was taken, informational purposes only.

8. **Public Participation**-None

9. **Executive Session** – None

10. Adjournment