

**Village of Round Lake Beach  
Finance Standing Committee Minutes  
Monday, August 10, 2020 – 6:00 p.m.**

Village Hall  
1937 North Municipal Way  
Round Lake Beach, IL 60073

1. **Committee Members:** Chairperson Trustee Cleveland, Trustee Stout, Trustee Davis and Mayor Hill
  
2. **Call to Order:** 6:01 p.m., by Chairperson Trustee Cleveland  
  
Members Present: Chairperson Trustee Cleveland, Trustee Stout, Trustee Davis, Mayor Hill
  
3. **Members Absent:** None  
  
Others in Attendance: Trustee Nickles; Trustee Husk; Trustee Valadez; Village Administrator Kilbane; Finance Director Rossi; Staff Accountant Ibrahim; Village Attorney Adam Simon
  
4. **Approval of Agenda** A motion was made by Trustee Stout and seconded by Trustee Davis to approve the agenda. All ayes, motion carried.
  
5. **Approval of Minutes** A motion was made by Trustee Davis and seconded by Trustee Stout to approve the minutes with no corrections for the July 13, 2020 Finance Committee Meeting. All ayes, motion carried.
  
6. **Scheduled Business**

**A. Comcast Franchise Agreement**

Village Attorney Adam Simon discusses the Village's current franchise agreement with Comcast, which dates back to June 2010, and the need to update the agreement in order to reflect changes relating to new State and Federal regulations that have occurred since.

A discussion is held regarding some of the major changes to the current franchise agreement.

A motion was made by Trustee Davis and seconded by Trustee Stout to place the approval of the Comcast Franchise Agreement on the August 17, 2020 board meeting. All ayes, motion carried.

**B. Surplus Vehicles and Equipment**

Finance Director Rossi presents information regarding Village vehicles and equipment that have exceeded their useful life and would be considered either obsolete or non-useable.

The Finance Department requests a resolution declaring the listed equipment and vehicles as surplus.

A motion was made by Trustee Stout and seconded by Trustee Davis to place the approval of a resolution declaring the listed equipment and vehicles as surplus on the August 17, 2020 board meeting. All ayes, motion carried.

**C. IDOT MFT Resolution**

Finance Director Rossi presents information regarding the use of a portion of the MFT allotment towards the costs associated with reconstructing Hook Drive and Orchard Lane.

Finance Director Rossi notes that this resolution is required by the Illinois Department of Transportation in order to authorize the use of MFT funds for the local match of the FY2021 Capital Plan.

A motion was made by Trustee Davis and seconded by Trustee Stout to place the approval of the MFT Obligation Retirement Resolution on the August 17, 2020 board meeting. All ayes, motion carried.

**D. Civic Center Exterior**

Village Administrator Kilbane follows up regarding the Civic Center exterior maintenance discussed at the July 13<sup>th</sup> committee meeting. The Village Board had requested additional quotes prior to approval.

Administrator Kilbane indicated that three additional companies have been contacted regarding this type of work. Two of the three companies do not perform the type of work needed. The Village will be receiving a quote from the third company, Olson Tuckpointing.

A discussion was held regarding the current state of the Civic Center exterior.

A motion was made by Trustee Davis and seconded by Trustee Stout to place the award of a contract, in an amount not to exceed \$15,500.00, with either IWS, Inc. or Olsen Tuckpointing, depending on the lowest proposal, on the August 17, 2020 board meeting. All ayes, motion carried.

**E. Incentive Agreement**

Administrator Kilbane presents information regarding a proposed economic incentive agreement requested by Black Lung Brewery in order to assist with extraordinary costs relating to the buildout of their new business in the Village.

A discussion was held regarding the terms of the proposed incentive agreement.

A motion was made by Trustee Stout and seconded by Trustee Davis to place the review of the economic incentive agreement on the September 14, 2020 Finance Committee Meeting. All ayes, motion carried.

**F. Addendum to Lifeguard Agreement**

Administrator Kilbane discusses the Village's current agreement with Jeff Ellis Management, LLC that expired in August 2020. As a result of the Covid-19 pandemic, the Village's Lakefront Beach area has been closed to the public not requiring lifeguard services.

Administrator Kilbane presents a proposed extension to the agreement with Jeff Ellis Management, LLC that would extend through 2021.

A discussion is held regarding the current regulations of the closed Lakefront Beach area.

A motion was made by Trustee Davis and seconded by Trustee Stout to place the approval of the addendum to the Lifeguard Agreement on the August 17, 2020 Board Meeting. All ayes, motion carried.

**7. Other Business-**

**A. Treasures Report**

Staff Accountant Ibrahim reviewed the Treasurer's Report for July 2020.

No action was taken, informational purposes only.

**B. COVID-19 Financial Impact**

Finance Director Rossi presents an update regarding the financial impact of COVID-19.

No action was taken, informational purposes only.

**8. Public Participation-None**

**9. Executive Session – None**

**10. Adjournment**

Trustee Stout made a motion and seconded by Trustee Davis to adjourn the meeting at 6:51 p.m. All ayes, motion carried.

Minutes approved by the Finance Committee on September 14, 2020.

- With No Corrections \_\_\_\_\_
- With Corrections \_\_\_\_\_

(See minutes of meeting for corrections)