

Council Chambers
1937 N. Municipal Way
Round Lake Beach, IL 60073

Committee Members:

Scott Nickles, Mayor
Margie Cleveland, Trustee; Christy Davis, Trustee; Chuck Husk, Trustee;
Martha Ibarra, Trustee; Paul Stout, Trustee; Sylvia Valadez, Trustee

1. **Call to Order:** 6:02 P.M., by Scott Nickles, Mayor

Members Present: Scott Nickles, Mayor; Chuck Husk, Trustee; Christy Davis, Trustee; Sylvia Valadez, Trustee; Margie Cleveland, Trustee; Martha Ibarra, Trustee; Paul Stout, Trustee;

Members Absent: NONE

Appointment of Chair: Mayor Nickles appointed Trustee Cleveland to Chair this meeting

Others in Attendance: Public Works Director Hilts; Interim Finance Director Griffin; Chief of Police Rivera; Staff Planner Kate Portillo; Clerk Dana Hillesheim
2. **Approval of Agenda** A motion was made by Trustee Ibarra and seconded by Trustee Davis to approve the agenda. All ayes, motion carried.
3. **Approval of Minutes** A motion was made by Trustee Stout and seconded by Trustee Valadez to approve the minutes with no corrections for the February 14, 2022 Committee of the Whole Meeting. All ayes, motion carried.
4. **Reports** The Treasurer's Report was presented by Interim Finance Director Griffin. The Department Reports were reviewed by Police Chief Rivera, Public Works Director Hilts and Staff Planner Portillo. Trustee Husk asked about the daily activity reports. The Chief said they are working to reinstate them. Trustee Stout asked if 2800 N Route 83 was stalled. Staff Planner Portillo said it is. 400 E Shorewood is also stalled.

5. Scheduled Business

A. Audit Report

Interim Finance Director Griffin reviewed the Audit report and introduced the Auditor Dan Berg. He gave a summary of their findings, with no issues to note except it is late getting completed due to staff turnover. They also did a Single Audit due to the amount of grant money received.

This is just for information. No vote was taken.

B. Reallocation 2020 Volume Cap to the Village of Buffalo Grove

Interim Finance Director Griffin explained how our allocation gets pulled with other municipalities to fund projects in Lake County.

A motion was made by Trustee Husk and seconded by Trustee Ibarra to place a Resolution for the Reallocation 2020 Volume Cap to the Village of Buffalo Grove on the March 21, 2022 Board meeting. All ayes, motion carried.

C. 1327 N Fairfield SUP

Staff Planner Portillo reviewed the request for an SUP. This property has had the same SUP in the past. The new owner also needs to get a new SUP. He will also consolidate the 8 lots. The Planning and Zoning Commission recommended approval.

A motion was made by Trustee Stout and seconded by Trustee Davis to approve an Ordinance for an SUP at 1327 N Fairfield on the March 21, 2022 Board meeting. All ayes, motion carried.

D. Zoning Regulations Text Amendments 2022

Staff Planner Portillo explained the changes they want to make to the zoning code and the reasons why. These were publicly noticed and were on the last Planning and Zoning Commission meeting. They recommended approval.

A motion was made by Trustee Davis and seconded by Trustee Husk to place an Ordinance approving the Zoning Regulations Text Amendments 2022 on the March 21, 2022 Board meeting. All ayes, motion carried.

E. Zoning Map update

Staff Planner Portillo told the Board this is done annually to keep the map up to date. She reviewed the major changes that were made.

A motion was made by Trustee Ibarra and seconded by Trustee Stout to place an Ordinance to approve the Zoning Map update on the March 21, 2022 Board meeting. All ayes, motion carried.

F. Rental Certificate Program

Staff Planner Portillo reviewed the changes to the rental certification program. The major change is inspecting only every 4 years provided they pass their initial inspection. The expectation is that landlords will work hard to get their rental property in good shape so they can take advantage of the change.

A motion was made by Trustee Husk and seconded by Trustee Davis to place a Resolution approving the changes to the Rental Certificate Program on the March 21, 2022 Board meeting. All ayes, motion carried.

G. Strong Communities Program - IDHA

Staff Planner Portillo discussed the initial grant the Village received and the litigation that invalidated that program. This is the replacement program so we can still get the grant and continue our program.

A motion was made by Trustee Valadez and seconded by Trustee Stout to place a Resolution approving the agreement on the Strong Communities Program - IDHA on the March 21, 2022 Board meeting. All ayes, motion carried.

H. Technology Upgrade – Warning Sirens

Chief Rivera explained the Village has 4 storm warning sirens and 2 are at end of life and no longer have parts available. He would like to replace them using ARPA funds so we are ready for the spring season. A new control center will also be purchased so the National Weather Service will activate the sirens rather than the Village contacting Cencom to set off the sirens reducing the lead time.

A motion was made by Trustee Davis and seconded by Trustee Husk to place a Resolution to purchase the Warning Sirens on the March 21, 2022 Board meeting. All ayes, motion carried.

I. Concrete Repairs 2021

Public Works Director Hilts discussed the annual concrete repair program that is mostly to keep our sidewalks in good repair. We bid together with Round Lake. This is the last year we can extend the contract. The CPI was over 6% so the contract increased. It is still better than if we went out to bid.

A motion was made by Trustee Stout and seconded by Trustee Ibarra to place a Resolution approving the contract for Concrete Repairs 2021 on the March 21, 2022 Board meeting. All ayes, motion carried.

J. Property Maintenance Contract

Public Works Director Hilts walked through a program for property maintenance repairs such as small lighting repairs. We can use them when our staff do not have the time or knowledge to do this work.

A motion was made by Trustee Davis and seconded by Trustee Stout to place a Resolution to approve the Property Maintenance Contract on the March 21, 2022 Board meeting. All ayes, motion carried.

K. Landscape Management Program

Public Works Director Hilts reviewed the 3-year contract we have with Brightview. This is the last year of the contract. They also increased their costs due to the CPI increase. This is still far below the second highest bidder..

A motion was made by Trustee Ibarra and seconded by Trustee Valadez to place a Resolution approving the Landscape Management Program on the March 21, 2022 Board meeting. All ayes, motion carried.

L. Managed IT Services

Public Works Director Hilts shared with the Board that Impact is our IT provider. Our use of them has been reduced considerably over the years but with the changes in technology we need to increase their time with us. This is a 5-year contract that includes cyber security. Bob from Impact spoke about what they do for the village. All their work is local, they do not use offshore staff. He explained about the IA learning the system does for filtering emails for viruses. It also covers our software licensing fees.

A motion was made by Trustee Ibarra and seconded by Trustee Stout to place a Resolution approving the Managed IT Services on the March 21, 2022 Board meeting. All ayes, motion carried.

M. Street Sweeping 2021

Public Works Director Hilts discussed another annual program for street sweeping. It helps keep our streets clean of debris and keeps stormwater drains unclogged. This contract appears to be better than other communities have approved recently.

A motion was made by Trustee Ibarra and seconded by Trustee Stout to place a Resolution to approve the extension of the Street Sweeping program on the March 21, 2022 Board meeting. All ayes, motion carried.

6. Other Business

A. Any additional Items to Discuss?

Trustee Davis mentioned she has been told by several residents about potholes. Public Works Director Hilts replied that we fixed a few and we have contacted Brixmore management to repair the ones on their property.

Trustee Cleveland said a parent told her that another school district has a stop sign with the LED lights around it to make sure drivers see it and they would like the same by Beach School. Public Works Director Hilts explained several options that we can look into.

7. Public Participation

A. Nathan Condarian from State Representative Sam Yingling's office let the Board know to reach out to them if we need information or help with a program.

B. Ed Fuhrman, a resident of Round Lake Beach, asked a few questions.

Q1: Status of Hook Drive Extension Project – we are in phase 2 and the project letting will be in 2024.

Comment1: Don't do street sweeping on trash collection day. Cans are in the way.

Q2: What is happening with new village entrance signs? The one at Hook and Rollins was taken down during the underpass installation. Northshore agreed to add "Round Lake Beach" to their sign to welcome drivers. The Mayor will look into what happened with the old sign.

Q3: What is your current thinking on a Farmer's Market? The Mayor explained that Berenice at the Civic Center is working on it for this summer.

Q4: Will the Village create a long-range plan? We have a comprehensive plan that was update in 2021. There was discussion about what the plan entails and how to find it on our web site.

Comment 2: Move Public Comment to the front of meetings so more residents will come to speak to the board if they don't need to sit through the entire meeting first.

- 8. Executive Session-** Probable Litigation, Land Acquisition, Executive Session Minutes & Personnel - **None**

9. Adjournment

Trustee Ibarra made a motion and seconded by Trustee Stout to adjourn the meeting at 7:29 P.M. All ayes, motion carried.

Minutes Respectfully Prepared by Deputy Clerk Rich Hill

Minutes approved by the Committee of the Whole on April 11, 2022

- With No Corrections X
- With Corrections
(See minutes of meeting for corrections)