

Village of Round Lake Beach
Finance Standing Committee
MINUTES
For the meeting of
September 17, 2007

1. Call to Order: 6:10 p.m., by Chairperson Trustee Butler

Members Present: Mayor Hill, Trustee Villa

Members Absent: Trustee Mattingly

Others in Attendance: Trustee Armstrong, Trustee Mount, Administrator Kilbane,
Finance Director Sutton Burger, Chief Larsson, Deputy Chief
Chiarello

2. Approval of Agenda: Motion by Trustee Villa
Second by Mayor Hill
Motion Carried

3. Approval of Minutes, August 20, 2007:
Motion by Trustee Villa
Second by Mayor Hill
Motion Carried

4. Business Agenda Items

A. Update on Audit for Fiscal Year 2006-07

The Finance Director stated that Miller Cooper, the Village's auditor, had completed its field work and was working on draft financial statements. At this point, it looks as if the audit should be completed by October 31, within the specified budget amount of \$32,900. This was an informational item and no action was necessary.

B. Authorization to Purchase Squad Car Digital Video Systems

Chief Larsson was present to request authorization to purchase two squad car digital video systems, which had been included in the approved FY08 Budget. The Chief explained that this improved technology was systematically replacing the VHS systems in the squad cars, with a few more digital systems being acquired each year until all VHS systems are replaced. The Mayor asked about the satisfaction level of the systems purchased last year and the Chief responded that the digital systems provide a great benefit in that they are continually recording, such that the 30 seconds **before** the sirens and lights are activated in the squad car are captured. This does not happen in the old VHS systems. Trustee Mount asked whether it would be advisable to speed up the replacement of the old systems, but the Chief stated that he thought the current replacement plan was sufficient for the four additional units that still need to be replaced. Trustee Villa made the motion to bring this item to the full Board at the meeting on September 24 for approval, Mayor Hill seconded the motion, and it carried.

C. Treasurer's Report – August 2007

The Finance Director briefly commented on the highlights of the Treasurer's Report. There were no questions or comments regarding the report.

5. Other

Trustee Armstrong relayed that the Homecoming Parade was to be held on September 29 from 9 – 10 a.m. The Trustees present discussed their availability and it was decided that the Village would participate in the parade this year.

6. Public Participation

There was no public participation.

7. Executive Session

Trustee Villa moved to go into Executive Session and Mayor Hill seconded the motion. Roll call was taken and the Committee went into Executive Session at 6:20 p.m.

8. Adjournment

There was no action from the Executive Session. Trustee Villa moved to adjourn, Chairperson Butler seconded the motion, and it carried. The meeting was adjourned at 7:07 p.m.