

Village of Round Lake Beach  
Council Chambers  
1937 N. Municipal Way  
Round Lake Beach, IL 60073  
***Minutes for***  
**Committee of the Whole**  
**Standing Meeting**  
**November 8, 2021 – 6:00 p.m.**

**Committee Members:**

Scott Nickles, Mayor

Margie Cleveland, Trustee; Christy Davis, Trustee; Chuck Husk, Trustee;

Martha Ibarra, Trustee; Paul Stout, Trustee; Sylvia Valadez, Trustee

1. **Call to Order:** 6:00 p.m., by Scott Nickles, Mayor

Members Present: Scott Nickles, Mayor; Sylvia Valadez, Trustee; Margie Cleveland, Trustee; Christy Davis, Trustee; Chuck Husk, Trustee; Martha Ibarra, Trustee; Paul Stout, Trustee;

**Members Absent:**

Appointment of Chair: Mayor Nickles appointed Trustee Stout to Chair this meeting

Others in Attendance: Village Administrator Rooney; Village Attorney Puma (6:05P.M.); Public Works Director Hilts; Interim Finance Director Griffin; Staff Planner/Interim Economic Development Director Kate Portillo; Chief of Police Rivera, Commander Rodriguez

2. **Approval of Agenda** A motion was made by Trustee Cleveland and seconded by Trustee Ibarra to approve the agenda. All ayes, motion carried.

3. **Approval of Minutes** A motion was made by Trustee Cleveland and seconded by Trustee Stout to approve the minutes with no corrections for the October 11, 2021 Committee of the Whole Meeting, the Economic Development Committee from 3/9/2020 and the Public Safety Committee from 3/2/2020. All ayes, motion carried.

4. **Reports**

None

## **5. Scheduled Business**

### **A. Active Bystanders in Law Enforcement (ABLE) presentation**

Chief Rivera introduced Commander Rodriguez to make the presentation. This program helps all police understand when and how to share concerns with other officers about their actions, procedures, etc. whether they are co-workers, subordinates or supervisors. This just reinforces our current procedures. The Chief stated this does not take Board action but does require a letter signed by the Mayor and Administrator.

### **B. 2021-22 Snow Removal and Winter Road Clearing Supplies**

Public Works Director Hilts gave a presentation on the winter road clearing process and then discussed the purchases the Village needs to make.

1. Compass Minerals provides road salt through The Illinois Department of Central Management Services (CMS) at a cost not to exceed \$58,930

A motion was made by Trustee Cleveland and seconded by Trustee Davis to place a Resolution approving the purchase from Compass Minerals on the November 15, 2021 board meeting. All ayes, motion carried.

2. Morton Salt provides road salt through The Lake County Division of Transportation (DOT) at a cost not to exceed \$78,078

A motion was made by Trustee Ibarra and seconded by Trustee Cleveland to place a Resolution approving the purchase from Morton Salt on the November 15, 2021 board meeting. All ayes, motion carried.

3. K-Tech Specialty Coatings provides pre-treatment materials (Beet Heet) for roads at a cost not to exceed \$20,000

A motion was made by Trustee Davis and seconded by Trustee Husk to place a Resolution approving the purchase from K-Tech Specialty Coatings on the November 15, 2021 board meeting. All ayes, motion carried.

### **C. Agreement with RLA School District**

Public Works Director Hilts presented information regarding our agreement with the Round Lake Area School District 116 to purchase winter road salt from the Village.

A motion was made by Trustee Husk and seconded by Trustee Valadez to place a Resolution approving a three-year contract with Round Lake Area School District 116 to purchase winter road salt from the Village on the November 15, 2021 board meeting. All ayes, motion carried.

**D. Intergovernmental Agreement (IGA) for Traffic Signal maintenance**

Public Works Director Hilts presented the IGA with the State of Illinois for traffic signal maintenance. It is a 10-year agreement that was last approved in 2011.

A motion was made by Trustee Cleveland and seconded by Trustee Ibarra to place the Intergovernmental Agreement (IGA) for Traffic Signal maintenance on the November 15, 2021 board meeting. All ayes, motion carried.

**E. Rebuild Illinois / MFT Resolution for Design Engineering**

Public Works Director Hilts shared with the Board that this needs to be done so we can begin the engineering process using \$280,000 of Build Illinois Funds

A motion was made by Trustee Ibarra and seconded by Trustee Davis to place Ordinance approving the Rebuild Illinois / MFT Resolution for Design Engineering on the November 15, 2021 board meeting. All ayes, motion carried.

**F. Request for Variances at 715 W. Rollins Road**

Interim Economic Development Director Portillo explained the request and that the petitioner has now met all requirements.

A motion was made by Trustee Husk and seconded by Trustee Cleveland to place Ordinance approving the Request for Variances at 715 W. Rollins Road on the November 15, 2021 board meeting. All ayes, motion carried.

**G. Burger King Double Drive-through**

Interim Economic Development Director Portillo presented the variance request and the Planning and Zoning Commission’s recommendation to approve. Attorney Puma will verify if the letter needs to be received from O’Reilly’s before the Board approves this variance.

A motion was made by Trustee Davis and seconded by Trustee Husk to place Ordinance approving the Request for Variances for the Burger King Double Drive-through on the November 15, 2021 board meeting. All ayes, motion carried.

**H. Fire Department Permit Fee Waiver for Station 3**

Interim Economic Development Director Portillo told the Board that former Interim Village Administrator Bill Balling was coordinating this issue, but she can explain it. The Village would not incur any outside fees by consultants, only staff time.

A motion was made by Trustee Cleveland and seconded by Trustee Valadez to place the Resolution approving the Fire Department Permit Fee Waiver for Station 3 on the November 15, 2021 board meeting. All ayes, motion carried.

#### **I. Economic Development Contract Agreement**

Administrator Rooney discussed with the Board the option of hiring an outside consultant that will be Director of both Community Development and Economic Development. This will be an overall savings to the Village.

A motion was made by Trustee Ibarra and seconded by Trustee Cleveland to place the Resolution approving the Economic Development Contract Agreement with Dogwood Land, LLC on the November 15, 2021 board meeting. All ayes, motion carried.

#### **J. Police Department Staffing**

Chief of Police Rivera discussed with the Board about 2 vacancies coming up in the next 3 months. The Department is finally fully staffed. Chief would like to get 2 recruits to the January academy so they are on the street sooner. The allowed staffing would be allowed at 42 but would be kept at 40 through the budget unless we knew in advance of a retirement, etc. that would need to be filled.

A motion was made by Trustee Ibarra and seconded by Trustee Cleveland to place a Resolution approving the Police Department Staffing position changes on the November 15, 2021 board meeting. All ayes, motion carried.

#### **K. Preliminary Tax Levy**

Administrator Rooney explained the premise of the levy examples and the impact on the residents. Interim Finance Director Griffin shared a presentation with the Board on the tax levy process and how this impacts our tax rate. The Board discussed the options.

A motion was made by Trustee Davis and seconded by Trustee Cleveland to place the Preliminary Tax Levy of \$3,164,997 (2.3% increase) on the November 15, 2021 board meeting for approval. All ayes, motion carried.

#### **L. Infrastructure Bond Issuance**

Administrator Rooney described the history of the Village issuing a \$5 million bond about every 5 years. He is recommending that the Village issue a bond for \$9.8 million, with \$1.5 million going to refund our 2010 bonds, to take advantage of the federal infrastructure funds and the Village's matching requirement. The rates are also still low but are starting to creep up. The larger bond could be structured so that the payments don't spike.

Interim Finance Director Griffin answered a few question from the Board on the bond issuance.

A motion was made by Trustee Davis and seconded by Trustee Husk to place a Resolution approving the Financial Advisor contract with Speer Financial on the November 15, 2021 board meeting. All ayes, motion carried.

#### **M. Voluntary Vaccination**

Administrator Rooney told the Board that ARPA money can be used to pay for this. The Village wants to use all “Carrot” and no “Stick” to encourage staff to get vaccinated. The elected officials are not eligible since they cannot increase their pay during their term. Mayor Nickles explained about the treatment of Covid by worker’s comp.

A motion was made by Trustee Ibarra and seconded by Trustee Cleveland to place a Resolution approving Voluntary Vaccination program as part of our Personnel Manual the on the November 15, 2021 board meeting. All ayes, motion carried.

#### **N. FMC Contract**

Administrator Rooney briefed the Board on the need for someone to keep up with the changes to our web site and social media platforms as well as handle our PR needs as they arise. We started with a \$6,000 contract but will need more to complete the updates and corrections. Trustee Davis suggested he also be our village photographer for events.

A motion was made by Trustee Cleveland and seconded by Trustee Ibarra to place a Resolution approving the contract with Filas Media Consulting and a not to exceed amount of \$18,000 on the November 15, 2021 board meeting. All ayes, motion carried.

### **6. Other Business**

Mayor Nickles summarized the upcoming events for the Board. Some discussion ensued on the events.

- A. Tree Lighting, Friday, 11/26/2021 at 6pm
- B. Shop with a Cop, Saturday, 12/4/2021 10am-12pm
- C. Spaghetti Supper with Santa, Wednesday, 12/8/2021
- D. Holiday Decorating Contest 12/9-12/15

#### **E. Department Reports**

Staff Planner/Interim Economic Development Director Kate Portillo summarized her department report since it was not in the packet.

**Items not on the Agenda:**

Mayor Nickles shared with the Board a request from RLA School district for a resolution thanking the school board members for all they do on School board Member Appreciation Day. We will approve one resolution that covers all the school districts in RLB at the November 15, 2021 Council meeting.

**7. Public Participation - None**

**8. Executive Session-** Probable Litigation, Land Acquisition, Executive Session Minutes & Personnel

A motion was made by Trustee Cleveland and seconded by Trustee Valadez to go to Executive Session to discuss Probable Litigation, Land Acquisition, Executive Session Minutes & Personnel and Sale of Land at 7:44 P.M.

Chair Trustee Stout called the regular session back to order at 8:26 P.M.

**9. Adjournment**

Trustee Ibarra made a motion and seconded by Trustee Cleveland to adjourn the meeting at 8:27 p.m. All ayes, motion carried.

*Minutes Respectfully Prepared by Rich Hill*

Minutes approved by the Committee of the Whole on December 13, 2021.

- With No Corrections  X
- With Corrections  \_\_\_\_\_   
(See minutes of meeting for corrections)