

**Village of Round Lake Beach**  
**Finance Standing Committee Minutes**  
**Monday, June 14, 2021 – 6:00 p.m.**  
Village Hall  
1937 North Municipal Way  
Round Lake Beach, IL 60073

1. **Committee Members:** Chairperson Trustee Cleveland, Trustee Stout, Trustee Davis and Mayor Nickles

2. **Call to Order:** 6:01 p.m., by Chairperson Trustee Cleveland

Members Present: Chairperson Trustee Cleveland, Trustee Stout, Trustee Davis, Mayor Nickles

3. **Members Absent:** None

Others in Attendance: Trustee Ibarra; Trustee Husk; Interim Village Administrator Balling; Interim Finance Director Howard; Public Works Director Hilts; Chief of Police Rivera; Staff Planner Portillo

4. **Approval of Agenda** A motion was made by Chairperson Trustee Cleveland and seconded by Trustee Davis to approve the agenda. All ayes, motion carried.

5. **Approval of Minutes** A motion was made by Trustee Davis and seconded by Trustee Stout to approve the minutes with no corrections for the May 10, 2021 Finance Committee Meeting. All ayes, motion carried.

6. **Treasure's Report**

Interim Finance Director Howard reviewed the Treasurer's Report for May 2021.

No action was taken, informational purposes only.

7. **Scheduled Business**

**A. Technology Upgrade-Body Worn Cameras Year 2 Purchase**

Chief of Police Rivera presented information regarding Year 2 of the three year WatchGuard Body Worn Camera Purchase Plan, the first phase having been deployed in February 2021.

A motion was made by Trustee Stout and seconded by Trustee Davis to place the approval to purchase 12 WatchGuard Body Worn Cameras, transfer station and associated licensing on the June 21, 2021 board meeting. All ayes, motion carried.

**B. SWALCO IGA Addendum**

Public Works Director Hilts presented information regarding an amendment to the SWALCO Intergovernmental Agreement which addresses the qualifications necessary to serve as an Alternate Director on the SWALCO Board of Directors.

A motion was made by Trustee Davis and seconded by Trustee Stout to place the adoption of the amendment to the SWALCO Intergovernmental Agreement on the June 21, 2021 board meeting. All ayes, motion carried.

**C. Concrete Contract Extension**

Public Works Director Hilts presented information regarding the 2021 Concrete Flatwork Cooperative bids.

A motion was made by Trustee Stout and seconded by Trustee Davis to award the bid to Schroeder & Schroeder, Inc. for a not-to-exceed contract amount of \$50,000 for the 2021 Concrete Repairs Program on the June 21, 2021. All ayes, motion carried.

**D. Public Works Supplies and Services FY2022**

Public Works Director Hilts presented information regarding FY2022 allocated funds related to the maintenance and repair of Village Infrastructure such as the Water and Sewer Distribution System, HVAC Systems, and Street Lighting.

A motion was made by Trustee Davis and seconded by Trustee Stout to authorize the staff to purchase water distribution supplies from Mid-American Water & Sewer, Inc. for a not-to-exceed amount of \$24,000, to purchase water distribution system supplies from Core & Main, LP for a not-to-exceed amount of \$24,000, to purchase hot-mix and UPM Asphalt from Peter Baker and Sons Company, Inc. for a not-to-exceed amount of \$25,000, to purchase Gravel and Sand from Thelen Sand & Gravel, Inc. for a not-to-exceed amount of \$25,000, to purchase Gravel and Sand from Vulcan Materials Company for a not-to-exceed amount of \$25,000, to authorize expenditures for FY2022 for a not-to-exceed amount of \$25,000 from Burris Equipment, for a not-to-exceed amount of \$25,000 from Robinson Heating and Cooling, Inc., for a not-to-exceed amount of \$25,000 from Home Towne Electric, for a not-to-exceed amount of \$15,000 from 1<sup>ST</sup> AYD on the June 21, 2021 board meeting. All ayes, motion carried.

**E. Amendment of Title 3 Business Regulations 3-2-8: Changes in the number of licenses issued for Classes I and J**

Staff Planner Portillo presented information regarding the need to increase the number of liquor licenses by two in Class I and by one in Class J.

A motion was made by Trustee Stout and seconded by Trustee Davis to place the approval of an amending ordinance on the June 21, 2021 Board Meeting. All ayes, motion carried.

**F. A Resolution Accepting a Grant from the Illinois Housing Development Authority's Abandoned Residential Property Municipal Relief Program**

Staff Planner Portillo presented information regarding IDHA AAP Round 5 Grant Funding.

A motion was made by Trustee Davis and seconded by Trustee Stout to place the approval of a resolution accepting Round 5 grant funding on the June 21, 2021 Board Meeting. All ayes, motion carried.

**G. Food Vendor Event Application and Fees**

Staff Planner Portillo presented information regarding Village Code and fee structures in relation to Food Truck operation within the Village.

A discussion was held regarding permit fees, background verifications, licensing and payment terms.

No action was taken, informational purposes only.

**8. Other Business-**

**A. Waste Management**

Public Works Director Hilts presented a proposed letter to residents regarding Waste Management Services.

No action was taken, informational purposes only.

**B. Lake Front Beach Update**

Public Works Director Hilts presented information regarding an addendum to the agreement with Jeff Ellis Management for Lifeguard Services.

A motion was made by Trustee Davis and seconded by Trustee Stout to place the approval of a resolution approving the addendum to the agreement with Jeff Ellis Management for Lifeguard Services on the June 21, 2021 Board Meeting. All ayes, motion carried.

**C. Hook Drive West Public Hearing**

Public Works Director Hilts presented information regarding a public hearing regarding the close of Phase 1 of the Hook Drive Extension.

No action was taken, informational purposes only.

**9. Public Participation-None**

**10. Executive Session -Probable Litigation, Land Acquisition, Executive Session Minutes & Personnel-** Trustee Stout made a motion and seconded by Trustee Davis to move to executive session at 6:39 p.m. All ayes, motion carried.

## 11. Adjournment

Chairperson Trustee Cleveland made a motion and seconded by Trustee Stout to adjourn the meeting at 7:10 p.m. All ayes, motion carried.

Minutes approved by the Finance Committee on July 12, 2021.

- With No Corrections ✓
- With Corrections \_\_\_\_\_  
(See minutes of meeting for corrections)

End