

Council Chambers
1937 N. Municipal Way
Round Lake Beach, IL 60073

Committee Members:

Scott Nickles, Mayor

Margie Cleveland, Trustee; Christy Davis, Trustee; Chuck Husk, Trustee;

Martha Ibarra, Trustee; Paul Stout, Trustee; Sylvia Valadez, Trustee

1. **Call to Order:** 6:00 P.M., by Scott Nickles, Mayor

Members Present: Scott Nickles, Mayor; Chuck Husk, Trustee; Christy Davis, Trustee; Sylvia Valadez, Trustee (6:44 P.M.); Martha Ibarra, Trustee; Paul Stout, Trustee;

Members Absent: Margie Cleveland, Trustee;

Appointment of Chair: Mayor Nickles Chaired this meeting

Others in Attendance: Village Administrator Rooney; Village Attorney Puma; Public Works Director Hilt; Interim Finance Director Griffin; Community Development/Economic Development Director Mark Janeck; Chief of Police Rivera; Clerk Dana Hillesheim
2. **Approval of Agenda** A motion was made by Trustee Davis and seconded by Trustee Husk to approve the agenda. All ayes, motion carried.
3. **Approval of Minutes** A motion was made by Trustee Stout and seconded by Trustee Ibarra to approve the minutes with no corrections for the January 10, 2022 Committee of the Whole Meeting. All ayes, motion carried.
4. **Reports** The Treasurer's Report was not yet ready. The Department Reports were reviewed by Interim Finance Director Griffin, Police Chief Rivera and Public Works Director Hilt. Director Hilt reminded the Board about the open house for the renovation of Clarendon Drive on Thursday, 2/17/2022 at the Village Hall from 4-6pm. Chief Rivera gave an overview of the 2/28/2022 Police Awards and Swearing In of new officers at the Counsel Meeting at the Cultural Center. The Mayor remarked on a few of the items.

5. Scheduled Business

A. Bond Update/IEPA Loan

Interim Finance Director Griffin reviewed the options for the Board to use the bond and IEPA funds. She also reviewed the status of the loan and bond. This is for discussion only. Administrator Rooney discussed using the IEPA loan to pay for water projects so we have more money to use on the roads. They will need about \$30,000 for a facility plan for the IEPA Loan. This will be discussed later on the agenda.

This was for discussion only, no votes were taken.

B. ARPA Funds Use

Administrator Rooney explained the recent changes to the use of the funds that makes it easier for us to use the funds. They will bring a detailed expense list to the Board for approval before funds are spent.

Trustee Stout asked if the funds can be used to purchase real estate. Attorney Puma clarified the current restrictions.

This was for discussion only, no votes were taken.

C. Double Tracking CN Rail Line

Administrator Rooney told the Board that the Village of Grayslake is working to get the Double tracking extended so the trains don't block the intersections as much when they pull over. He told the Board that CN has agreed to pay for the improvements. Mayor Nickles explained that this was preplanned when we added the railroad bridge for the Rollins Road underpass. There are no additional costs to the Village.

A motion was made by Trustee Ibarra and seconded by Trustee Husk to place a Resolution in Support of Double Tracking CN Rail on the February 28, 2022 Board meeting. All ayes, motion carried.

D. Publication of Legal Notices – discussion only

Village Attorney Puma explained the new state law regarding legal notices in native language publications. The Village does not need to comply since "Villages" are not listed in the statute. The Village does plan to publish legal notices from the village in Spanish and add Spanish to the legal notices (letters) sent to residents by requestors of variances and by the Village.

The Mayor explained that we want to keep our residents informed and will do what we think is best in that regard.

This was for discussion only, no votes were taken.

E. Mayor Pro Tem

Mayor Nickles told the Board the Mayor Pro Tem steps in as Mayor if he is out.

Attorney Puma explained the conflict between the original Ordinance and the more recent Resolution. Attorney Puma recommends that we approve a new Ordinance authorizing a Temporary Chair for when the Mayor cannot attend a meeting that he chairs and removing the Mayor Pro Tem Ordinance.

A motion was made by Trustee Stout and seconded by Trustee Davis to place an Ordinance setting a schedule for the Trustees to be Temporary Chair on the February 28, 2022 Board meeting. All ayes, motion carried.

F. Appointment to NW FPA Wholesale Policy & Technical Advisory Committees

Administrator Rooney explained that we are currently using one of our engineers as Public Works Director Hilts alternate which costs us money. Instead, Community Development/Economic Development Director Janeck will be the alternate and administrator Rooney will be the Mayor's alternate on the Policy Committee.

A motion was made by Trustee Ibarra and seconded by Trustee Stout to place a Resolution for the Appointments on the February 28, 2022 Board meeting. All ayes, motion carried.

G. Lifeguard Agreement

Public Works Director Hilts told the Board that last year we had a problem with Jeff Ellis having a staff shortage and was not able to cover our beach all hours, all week. This year they did not want to contract with us again since they could not cover us properly. They did give us some other companies, one being USA Management. Our new analyst did reach out to others but got no proposals. USA Management sent us several proposals. Recommended is the Friday, Saturday, Sunday and Holidays proposal.

A motion was made by Trustee Davis and seconded by Trustee Stout to place a Resolution Approving the Lifeguard Agreement with USA Management on the February 28, 2022 Board meeting. All ayes, motion carried.

H. Watermain Replacement Design-Build

Public Works Director Hilts explained we usually do one water project per year. The one identified for this year is near Beach School where many watermain breaks have occurred. We want to get this done while school is out. Since we have a short time frame, we recommend doing Design-Build to get the project completed on time. Christopher Burke Engineering is the recommended firm.

A motion was made by Trustee Stout and seconded by Trustee Husk to place a Resolution Approving Design-Build with Christopher Burke Engineering on the February 28, 2022 Board meeting. All ayes, motion carried.

I. Rebuild Illinois / MFT Resolution for 2022 Projects (FY2023)

Public Works Director Hilts discussed the need for a resolution for the Village to use the Rebuild Illinois funds for construction and construction engineering on our FYE2023 projects.

A motion was made by Trustee Davis and seconded by Trustee Ibarra to place a Resolution Approving the Rebuild Illinois / MFT 2022 Projects on the February 28, 2022 Board meeting. All ayes, motion carried.

J. IEPA Watermain Replacement Facility Plan

Public Works Director Hilts walked through the IEPA Loan option and the need for a plan to apply for the loan. You are better off creating a 5-year plan so you can do more sooner if you have the funds and are ready. We are not currently eligible for the loan forgiveness but that may change in the future if the funds aren't used by small communities. He reviewed the map of the watermain breaks in the last 5-years. We have lots of 4" watermain which is too small by today's standards.

Administrator Rooney explained that the IEPA loan does not go against our maximum for bond issuances based on our debt.

A motion was made by Trustee Husk and seconded by Trustee Stout to place a Resolution approving the IEPA Watermain Replacement Facility Plan on the February 28, 2022 Board meeting. All ayes, motion carried.

K. Temperature Control System VH & PD

Public Works Director Hilts reviewed the updates to the HVAC at both the Village Hall and Police Department that were approved by the Board. We were going to do the Police Department next fiscal year but their system is not working properly. Since we can use ARPA funds for this, we would like to complete this now.

A motion was made by Trustee Ibarra and seconded by Trustee Davis to place a Resolution approving the change order for the Temperature Control System at the Village Hall & Police Department on the February 28, 2022 Board meeting. All ayes, motion carried.

L. Temporary Construction Easement

Public Works Director Hilts shared with the Board that the Lake County Public Works Department owns the former Round Lake Sanitary property on Sunset and need to replace a force main in their own easement but needs a construction easement from Round Lake Beach. They will restore the land to its original condition when they are done with the project.

A motion was made by Trustee Stout and seconded by Trustee Valadez to place a Resolution approving the Temporary Construction Easement on the February 28, 2022 Board meeting. All ayes, motion carried.

M. Water Tower Leases – Antennas

Administrator Rooney explained that the antenna has been on our Orchard tower for years and that the contract needs to be extended. We checked the going rate for JAWA on the Grayslake tower and we are getting more. Mayor Nickles mentioned there is also a 3% annual increase in the price.

A motion was made by Trustee Husk and seconded by Trustee Davis to place a Resolution approving the Water Tower Lease Amendment with E-Vergent on the February 28, 2022 Board meeting. All ayes, motion carried.

N. Vacation Policy

Administrator Rooney discussed with the Board the need to modify the vacation policy for non-union staff. We currently require staff to take a full week at a time. We would like to change it to ½ days at a time to be more competitive with the job market. The language was also cleaned up to make it more understandable when staff read the policy.

A motion was made by Trustee Ibarra and seconded by Trustee Davis to place a Resolution approving the Vacation Policy on the February 28, 2022 Board meeting. All ayes, motion carried.

O. FMLA Extension request

Administrator Rooney related the request the Village received from a staff member that has been out on a medical leave. He cannot return by the 12 week FMLA deadline so he is requesting additional time. Public Works Director Hilts says his department can work together to allow him the time to heal. The union has agreed that this is not precedent setting. The employee will also get an IME before he is allowed to return.

A motion was made by Trustee Stout and seconded by Trustee Ibarra to approve the FMLA Extension request. All ayes, motion carried.

P. Police Commission changes

Chief of Police Rivera had the labor attorney review the Police Commission rules to update them. The Police Commission approved the new rules and now the Board needs to ratify the changes.

A motion was made by Trustee Davis and seconded by Trustee Husk to place an Ordinance approving the Police Commission Changes on the February 28, 2022 Board meeting. All ayes, motion carried.

Q. LCSO Forensic Laboratory Membership Program

Chief of Police Rivera discussed the Village's use of the lab for police work. The cost of the new software has gone up tremendously so our costs is going up also. The Lake County Chief's worked together to set up membership tiers.

A motion was made by Trustee Valadez and seconded by Trustee Ibarra to place a Resolution approving the LCSO Forensic Laboratory Membership Program on the February 28, 2022 Board meeting. All ayes, motion carried.

R. Zoning District alterations, new addition– discussion only

Community & Economic Development Director Janeck reviewed the proposed changes to the zoning districts to improve clarity of the zoning districts and update them to include most businesses currently located in them. Asking for the Boards agreement to start the process. There were no objections.

This was for discussion only, no votes were taken.

6. Other Business

- A. Police Awards at 2/28/2022 Council meeting at Cultural Center
- B. Budget Review Meetings
- C. Any additional Items to Discuss?

7. Public Participation - None

8. Executive Session- Probable Litigation, Land Acquisition, Executive Session Minutes & Personnel - None

9. Adjournment

Trustee Stout made a motion and seconded by Trustee Ibarra to adjourn the meeting at 7:05 P.M. All ayes, motion carried.

Minutes Respectfully Prepared by Rich Hill

Minutes approved by the Committee of the Whole on March 14, 2022

- With No Corrections X
- With Corrections
(See minutes of meeting for corrections)